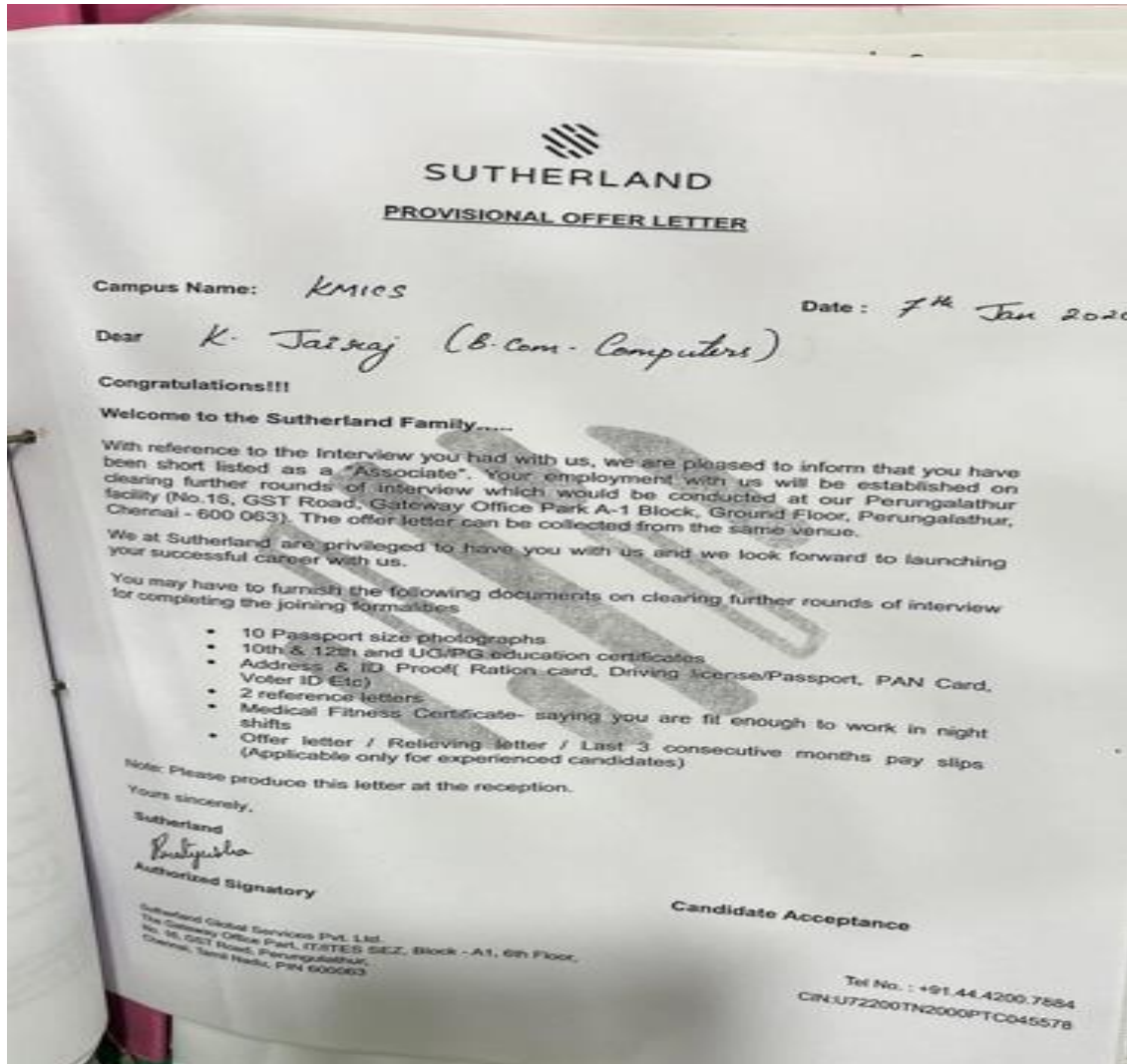


**PROOFS FOR PLACEMENTS -UG**



**PROOFS FOR PLACEMENTS -PG**







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**Ravi G**  
**AD-Synthesis**  
**Emp No. 12242**

● A+

*Laurus*  
Issuing Authority

**Laurus Labs Limited**

DS-1, IKP Knowledge Park, Genome Valley,  
Turkapally, Shamserpet, Hyderabad - 500 101  
Tel: 040-23480480, Fax: 040-23480481



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**Hanmandlu J**  
**PD-Synthesis**  
**Emp No : 8060**

● A+

*Laurus*  
Issuing Authority

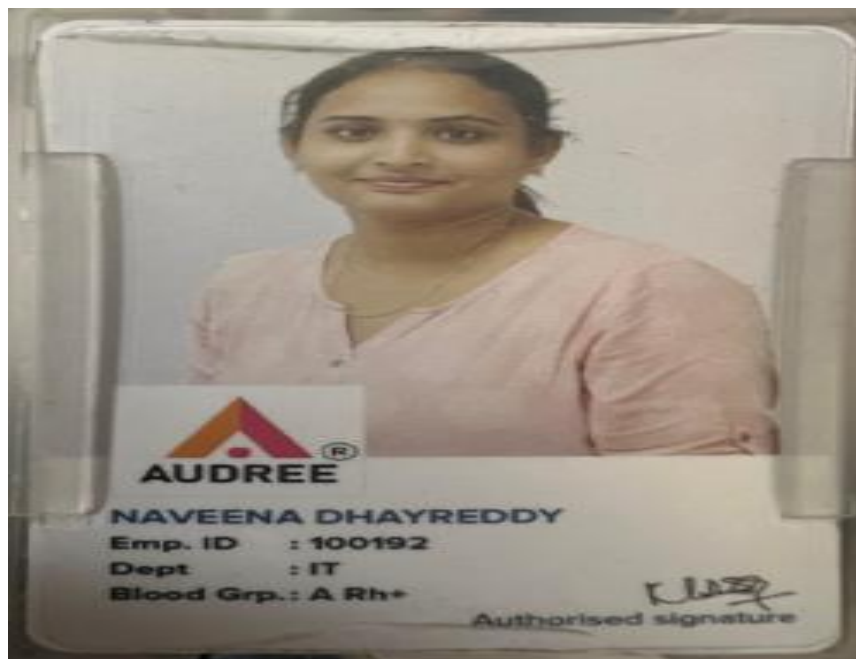
**Laurus Labs Limited**

DS-1, IKP Knowledge Park, Genome Valley, .,  
Turkapally, Shamserpet, Hyderabad - 500 078  
Tel: 040-23480480, Fax: 040-23480481









PRIVATE & CONFIDENTIAL  
APPOINTMENT LETTER

Date: 12th April 2024.

Gaël Dimash Kumar  
Dhanani apartments Plot no 171, Flat no 4, Kalpana nagar, Lakshmi nagar, Hyderabad-500028

Dear Dimash,

Welcome to Servion!

We are pleased to appoint you to the position of **Software Engineer** in Level IC2 with our Company.

Your effective date of joining shall be **12th April 2024**.

Your normal place of work will be **Chennai**.

**1. EMPLOYMENT**

Your employment with the Company is subject to:

- Your being free from any contractual restrictions preventing you from accepting this offer of starting work on the above mentioned date.
- The satisfactory completion of your background verification including but not limited to education, employment history and personal references.
- Satisfactory verifications of your credentials, testimonials and other particulars mentioned by you in your personal data form.

**2. COMPENSATION & BENEFITS**

Your Annual Total Cost to Company (TCTC) will be **Rs. 13,58,800 (thirteen lakh fifty thousand Only)** per annum.

You will be eligible for Provident Fund and Gratuity as per Company Policy on commencement of your employment with Servion. You will also be eligible for Medical Insurance and Accident Insurance as per Company Policy.

The detailed breakup of your compensation and benefits is enclosed in Annexure 1.

It shall be your responsibility to meet all requirements under the Indian Income Tax laws, including tax compliance and filing of tax returns. The Company shall withhold taxes from your salary as per the Indian Income Tax laws as amended from time to time.



APPOINTMENT ORDER

ID No. SCTS/ACD/291/2023-24

a. Name of the Applicant : **Ms. R SARALA DEVI**  
b. S/o d/o w/o : **Mr. SRI SAILAM**  
c. Qualification : **B.Sc.**  
d. Department & Designation : **PRE-PRIMARY ASSOCIATE TEACHER**  
e. Date of Birth : **03.08.1999B**  
f. Date of Joining : **12.08.2023**

With reference to your application dated **13.08.2023** and the subsequent interview held at **EAST MAREDPALLY** the Management is pleased to offer you the post of **PRE-PRIMARY ASSOCIATE TEACHER** at **EAST MAREDPALLY** on a CTC (Cost to Company) of **Rs.13,000/-** Per month in words [ **THIRTEEN THOUSAND RUPEES Only**] for a period of one year on probation/adhoc-basis provided the following terms and conditions are acceptable to you:

**Your Appointment is Contingent upon the Following Conditions:**

- Your minimum completion period of service should be one full academic Year. However, if your services, actions and comments are found detrimental to the institution or if you resort to corporal punishments or humiliation, or harass children either physically or mentally you shall be immediately terminated without assigning any reason. On the basis of your performance, if you are found to be not improving or showing growth in your performance, results your services will be stopped with 3 months' notice.
- You are eligible for annual increment provided your work continues and is found satisfactory. However, the grant of increment is not warranted in adverse cases of report and result.
- Your services to the institution(s) must be in strict adherence to the nature of work/ timings/ leaves/ holidays etc., as adopted by the concerned place of work from time to time.
- The employee shall teach for 6(six) periods per day or 36 periods per week and attend to counseling of students for a minimum of 6(six) hours in a week.
- You shall be given teaching periods, invigilation, substitutions, paper correction work etc. as a part of your role. The teaching periods and workload allocation is in the discretion of principal keeping in view the need. It may vary on case to case basis.
- You will not be allowed to take up any full-time/ part-time services in any other organization or institution once you are appointed.
- You are not allowed to leave the campus during the working hours without prior permission of the Principal you shall devote your whole time effort to the service of the institution and are accepted to carry out the instructions of the principal in the stabilization of the system and the growth of the institution.
- You are not permitted to take tuitions outside before or after working hours of the school.
- You are entitled for 12 days of casual leaves only per annum. Leaves availed for more than two days during the same calendar month incur loss of pay.
- Teachers must apply leave well in advance. Leave informed on the same day will be considered loss of pay.

Central Office : Plot No.80, Shri Sai Plaza, Ayyappa Society, Madhapur, Hyderabad - 500081, Ph: No. 040-44 600 600



